TCSA **Policies & Procedures**

Section: Board Governance & Operations Reference: 2.20

Policy Title: **Alcohol, Drug Abuse & Attendance at Meetings**

Policy Statement:
The TCSA requires that all board members or other delegates brought at Agency expense to a board meeting must attend all sessions of the meeting unless there is a compelling medical reason or family emergency. Drug and/or alcohol abuse will not be tolerated or enabled in any way by the Agency.

Purpose:
The purpose of this policy is to clarify board member and other community representative responsibilities to their sponsoring organization and community in regards to alcohol and drug abuse. One function of the TCSA is as a school authority, and as such members and other community representatives are in leadership positions and are role models for the students in our schools.

Procedures:
When it is apparent that a board member or other delegate has abused their responsibilities to their community and to the TCSA, the chairperson shall:

1. require that a board member or delegate who appears at a meeting under the influence of alcohol or drugs leave the meeting immediately;

2. authorize withholding payments of the member's honouraria, accommodation and meal expenses, and return travel fare home;

3. inform the DEA/CSA and/or the Tłı̨chǫ Community Government regarding their member/ representative's behaviour.

Authorities:
TCSA Act 13; Education Act, 117; Hospital Insurance & Health and Social Services Administration Act, 10(10), 13(1)

Approval Dates: 2008/June 19

Chairperson _____ CEO _____