TCSA **Policies & Procedures**

Section: Board Governance & Operations Reference: 2.26

Policy Title: **Administration in the Absence of Policy**

Policy Statement:
The TCSA recognizes that where immediate action is required and no Board policy or practice exists, the Chief Executive Officer is authorized to act in accordance with the best established practices, subject to approval of the Board at the next regular meeting.

Purpose:
The purpose of this policy is to provide a mechanism for action when no applicable Board policy exists.

Procedures:
The Chief Executive Officer may take action using as a guide the following parameters:

1. the action is legal;

2. the action is in keeping with the Board's philosophy;

3. The action reflects the best established managerial practice appropriate to the function and the given situation;

4. in the opinion of the Chief Executive Officer, the action appears to be in the best interests of the Tłı̨chǫ Community Services Agency;

5. The Chief Executive Officer will advise the chairperson or designate of any action as soon as possible.

Authorities:
TCSA Act 13; Education Act, 117; Hospital Insurance & Health and Social Services Administration Act, 10(10), 13(1)

Approval Dates: 2008/June 19

Chairperson _____ CEO _____