
TCSA Policies & Procedures

Section: Board Governance & Operations

Reference: 2.7

Policy Title:

Board Member Conflict of Interest

Policy Statement:

Board members are responsible by word and deed for protecting the good reputation of the Agency and government. Members must avoid any perceived or actual conflict of interest which may result in themselves or their immediate family benefiting directly or indirectly from the activities of the Agency.

By legislation, Board members are required to meet and or exceed standards set by the Government of the NWT for conflict of interest.

Purpose:

The purpose of this policy is to ensure that public confidence and trust in the Agency is upheld by board members through their personal conduct and their relationships with the Agency.

Procedures:

Members may know about personal issues, interests and situations involving themselves and/or members of their family which are brought before the Board which can create potential conflicts for them. A conflict arises when the member fails to declare a conflict of interest.

1. A conflict of interest may arise for a member through their personal affairs, or the affairs of a family member, where a financial, employment or other significant interest exists from which they may be seen as benefiting by a decision made by the board;
 2. Members are responsible for declaring their interest immediately once discussion of the matter arises at a Board meeting. Every disclosure of interest shall be recorded in the minutes;
 3. Members may present information about a situation for which they have declared a conflict of interest;
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4. Members must not remain in the same room as the Board while an issue for which they have declared a conflict of interest is being discussed or voted on by the Board;

5. Members may not discuss or vote on any issue for which they have declared a conflict of interest. Members may not attempt to influence the voting on the matter before, during or after debate at a Board meeting;

6. Members are not prevented from discussing or voting on any question respecting the expense allowances or honouraria to which they are entitled as members of the Board;

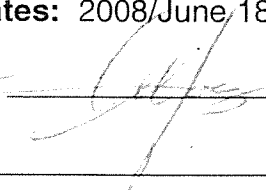
7. Members who fail to disclose conflicts of interest will be subject to sanctions by the Board including censure, applicable fines and recommendations to be removed from office sent to their appointing authority and/or the Minister of Aboriginal Affairs of the GNWT.

Authorities:

TCSA Act 13; Education Act, 117; Hospital Insurance & Health and Social Services Administration Act, 10(10), 13(1)

Approval Dates: 2008/June 18

Chairperson



CEO

