



- (d) shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and
- (e) Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. (2) Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclose his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.

No conflicts of interest were declared relevant to the agenda for this meeting of August 29-30, 2019.

Approval of Agenda – Special Meeting to Prepare for Accreditation Canada Survey

CEO indicates a need to add an item #13 to the agenda (Governance Tracer Activity).

Be it resolved that the Tłı̨chq̓ Community Services Agency Board approves the agenda for August 29-30, 2019, with the addition of item #13 – Governance Tracer Activity. Moved by Alex Nitsiza, Seconded by Henry Gon. Motion Carried Unanimously.

1st and 2nd Reading of the “Board Information Delivery” policy

Moving forward, Board members request:

- Electronic copies of Board meeting materials be sent via email, and
- Hard copy of materials be printed at a TCSA facility in the outlying communities for board member to pick up, and
- Hard copy of materials be available for Board member pick-up at the hotel front desk the night before each Board meeting.

Be it resolved that the Tłı̨chq̓ Community Services Agency Board approves the 1st and 2nd reading of the “Board Information Delivery Policy” as presented. Moved by: Alex Nitsiza, Seconded by: Henry Gon. Motion Carried Unanimously.

1st and 2nd Reading of the “Strategic Planning Process” policy

Be it resolved that the Tłı̨chq̓ Community Services Agency Board approves the 1st and 2nd reading of the Strategic Planning Process Policy as presented. Moved by: Henry Gon. Seconded by: Alex Nitsiza. Motion Carried Unanimously.

1st and 2nd Reading of the “Values Statement” policy

Be it resolved that the Tłı̨chq̓ Community Services Agency Board approves the 1st and 2nd reading of the Values Statement Policy with the amendment to add "language, culture, and way of life" to the



end of the first paragraph. Moved by: Noella Kodzin. Seconded by: Henry Gon. Motion Carried Unanimously.

1st and 2nd Reading of the “Policy Management” policy

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the Policy Management Policy with an amendment to indicate that the TCSA does not give up any rights or responsibilities as previously negotiated within the Tłıchq Agreement. Moved by: Alex Nitsiza. Seconded by: Noella Kodzin. Motion Carried Unanimously.

1st and 2nd Reading of the “Screening and Prevention of Communicable Infection for TCSA Staff” policy

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the Screening and Prevention of Communicable Infection for TCSA Staff Policy with an amendment on page 3 to read "...completed by a Registered Nurse, Nurse Practitioner, or Physician...". Moved by: Henry Gon. Seconded by: Alex Nitsiza. Motion Carried Unanimously.

1st and 2nd Reading of the “Board, Chair, and Member Evaluation” policy

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the Board, Chair, and Member Evaluation Policy as presented. Moved by: Alex Nitsiza. Seconded by: Janita Etsemba. Motion Carried Unanimously.

1st and 2nd Reading of the “Board Member Acknowledgement Statement” policy

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the Board Member Acknowledgement Statement Policy with the amendment to remove reference to the local DEA / CSA, and to add "region" to the end of bullets 10, 11 and 12. Moved by: Alex Nitsiza, Seconded by: Henry Gon. Motion Carried Unanimously.

1st and 2nd Reading of the “Quality Management Framework”

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the Quality Management Framework with the amendment to include explicit reference to language services under the Accessible care, and to modify the last sentence to reflect "every three years" rather than 2022. Moved by: Henry Gon, Seconded by: Noella Kodzin. Motion Carried Unanimously.



Tłıchq Community Services Agency – Special Board Meeting
Revelation Room, Nunasi Building – August 30, 2019
MINUTES

In Attendance: Ted Blondin – Chairperson
Alex Nitsiza – Vice Chairperson and Whati Representative
Henry Gon – Gametì Representative
Janita Etsemba – Behchokò Representative
Noella Kodzin – Wekweèti Representative

Executive & Staff: Shannon Barnett-Aikman, Chief Executive Officer
Sara Nash, Director of Health and Social Services
Carolyn Smith, Quality Assurance & Risk Manager

Call to Order - The meeting was called to order at 9:20am.

Motion to Go In-Camera to discuss recent media release regarding HSS employee in Whati

Be it resolved that the Tłıchq Community Services Agency Board approves the motion to go in-camera at 9:20am. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

Motion to Come Out-of-Camera

Be it resolved that the Tłıchq Community Services Agency Board approves the motion to come out-of-camera at 9:51am. Moved by: Janita Etsemba. Seconded by: Noella Kodzin. Motion Carried Unanimously.

1st and 2nd Reading of the "Quality Improvement and Client Safety Plan"

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the "Quality Improvement and Client Safety Plan" with the amendment to include "Reporting access to specialized services by Tłıchq community" anywhere that says "Reporting access to specialized services by Region (GNWT) or by TCSA communities". Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

1st and 2nd Reading of the "NTHSSA Enterprise Risk Management Framework"

Be it resolved that the Tłıchq Community Services Agency Board approves the 1st and 2nd reading of the "NTHSSA Enterprise Risk Management Framework". Moved by: Noella Kodzin. Seconded by: Janita Etsemba. Motion Carried Unanimously.



Governance Tracer Exercise

The Director of Health & Social Services and the Quality Assurance and Risk Manager led the Tłıchq Community Services Agency Board members through a mock interview process exploring their role as Governance Leaders for the Agency.

The TCSA Annual Education Conference and Orientation

The TCSA Board members hosted a round-table discussion of their reflections and feedback on the 2019 Annual Educator's Conference and Cultural Orientation day. Main themes that emerged from those reflections include:

- Relationship building
 - o With Community Governments
 - o With TCSA Board Members
 - o With general public
- Logistical recommendations for improved conference experience:
 - o Conference navigators for board members and local guests
 - o Session dedicated for Principals and SBST members to meet with their TCSA community representative
- Opportunity to build in some governance development sessions for Board members since they are there those same days

Board Meeting Evaluation

Board members provided their reflections and evaluation on the current meeting.


Closing Prayer

Ted Blondin led the TCSA Board in a closing prayer.

Motion to Adjourn

Be it resolved that the Tłıchq Community Services Agency Board meeting is adjourned August 30, 2019 at 4:05pm. Moved by: Alex Nitsiza. Seconded by: Janita Etsemba. Motion Carried Unanimously.

MINUTES Approved via motion of the board on September 12, 2019:



Chairperson Signature

September 12, 2019

Date



Chief Executive Officer Signature

September 12, 2019

Date

