



# Elizabeth Mackenzie Elementary School

Bag #2  
 Behchoko, NT  
 X0E 0Y0  
 Tele: (867) 392-6078 Fax: (867) 392-6080

## Incident Reporting Form

**Student:** \_\_\_\_\_  
**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Teacher:** \_\_\_\_\_  
**Grade:** \_\_\_\_\_  
**Referring Staff:** \_\_\_\_\_

**Location:**  
 Playground      Library  
 Bathroom      Out of Bounds  
 Hallway      Multi-Purpose  
 Classroom      Tlicho  
 Gymnasium      Other: \_\_\_\_\_

Minor Problem Behavior	Major Problem Behavior	Possible Motivation
<ul style="list-style-type: none"> <li>● Inappropriate language</li> <li>● Physical contact</li> <li>● Defiance/Disrespect</li> <li>● Disruption</li> <li>● Teasing</li> <li>● Minor property damage</li> <li>● Technology violation</li> <li>● Other _____</li> </ul>	<ul style="list-style-type: none"> <li>● Abusive language</li> <li>● Fighting/physical Aggression</li> <li>● Overt Defiance/Disrespect</li> <li>● Bullying</li> <li>● Theft</li> <li>● Pattern of minors</li> <li>● Other _____</li> </ul>	<ul style="list-style-type: none"> <li>● Obtain peer attention</li> <li>● Obtain adult attention</li> <li>● Obtain items/activities</li> <li>● Avoid peer (s)</li> <li>● Avoid adult</li> <li>● Avoid task or activity</li> <li>● Don't know</li> <li>● Other _____</li> </ul>
<b>Comments:</b> _____ _____ _____		
<b>Teacher/Administrator Consequence</b>	<ul style="list-style-type: none"> <li>● Loss of privilege</li> <li>● Conference with students</li> <li>● Parent Contact</li> <li>● Apology</li> </ul>	<ul style="list-style-type: none"> <li>● Detention</li> <li>● In-School Suspension</li> <li>● Out of school suspension</li> <li>● Other _____</li> </ul>

**Others Involved in Incident:**    None      Peers      Staff      Teacher      Unknown      Other: \_\_\_\_\_

**Other Comments:**  
 \_\_\_\_\_  
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**Principal / Vice Principal Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_