

## Tłchq Community Services Agency Board Meeting Minutes February 2-4, 2021

---

**In Attendance:** Ted Blondin – Chairperson  
Alex Nitsiza – Vice Chairperson and Whatì Representative  
Henry Gon, Gametì Representative  
Janita Etsemba – Behchokò Representative  
Noella Kodzin – Wekweetì Representative

---

**Executive and Staff:** Sara Nash - Chief Executive Officer  
Rebecca Nash - Director of Health and Social Services  
Linsey Hope - Director of Education  
Rose Jiang - Director of Corporate Services  
Livia Kurinska-Hrdlickova - Quality Assurance & Risk Manager

---

**Regrets:** N/A

---

### Call to Order - Day 1

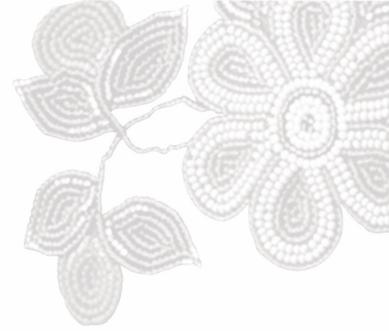
The meeting was called to order at 9:05am. Chairperson Ted Blondin welcomed everyone to the meeting.

### Opening Prayer

Henry Gon led the TCSA Board in an opening prayer.

### Occupational Health and Safety

The Conference Services lead from Nunasi Conference Services reviewed the Safety Plan for the board meeting including the emergency evacuation protocols. Sara Nash reviewed the COVID-19 safety plan for the board meeting. All questions were answered, and all attendees confirmed their understanding of the plan.



## Declaration of Conflict of Interest

To perform good governance, TCSA Board meetings begin with a declaration of any real or perceived conflict of interest by board members. Conflict of interest declarations help ensure public confidence in the Board as they make decisions that affect strategic and financial actions of the TCSA. Conflict of interest declarations are recorded in the meeting's minutes.

The respective Northwest Territories Conflict of Interest Act states:

2. (1) *Where a member, either on his or her behalf or while acting for, by, with or through another, has any direct pecuniary interest*

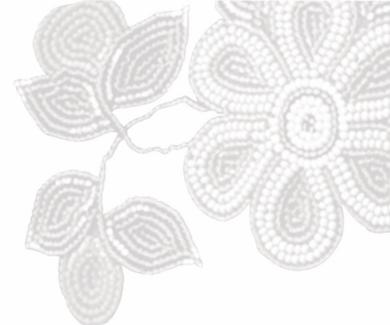
- a) *in a contact or proposed contract with the municipality or board,*
- b) *in a contract or proposed contract that is reasonably likely to be affected by a decision of the council or board, or*
- c) *in a manner in which the council or board is concerned,*

*and is present at a meeting of the council, board, or committee of the council or board at which the contract, proposed contract or other matter is the subject of consideration, the member shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and*

- a) *Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.*

2. (2) *Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclosed his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.*

**No conflicts of interest were declared relevant to the agenda for this meeting of February 2-4, 2021.**



### Approval of Current Agenda

***Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the agenda for February 2-4, 2021. Moved by Alex Nitsiza. Seconded by Janita Etsemba. Motion Carried Unanimously.***

### Approval of Previous Minutes

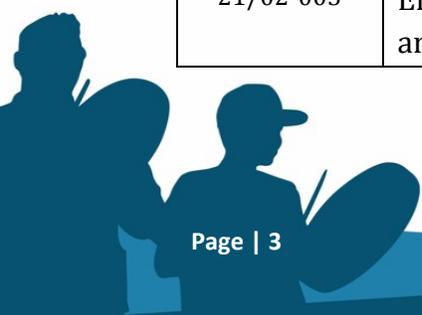
***Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the minutes for the December 1-3, 2020 regular quarterly board meeting. Moved by Alex Nitsiza. Seconded by Henry Gon. Motion Carried Unanimously.***

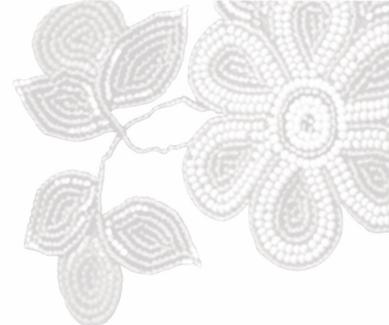
### Business Arising from Previous Meetings

Any new actions that arise during a board meeting are tracked in the Action Log. As actions are completed, they are removed from the log.

Action items since the December 1-3, 2020 Board meeting were reviewed. Items added to the log from this meeting include:

21/02-001	Development of policies and procedure that align with the United Nations Declaration of Rights of Indigenous People.	Chief Executive Officer
21/02-002	Development of TCSA Board- Onboarding Checklist for newly appointed members. To include overview of roles and responsibilities. Communicate with public the roles and responsibilities of Board Members.	Quality Assurance and Risk Manager
21/02-003	Development of team building exercises for JESH employees. Approximately, 90% of phone calls to Board Members are related to interpersonal conflict between colleagues.	Director of Health & Social Services
21/02-004	Implement a Seniors Group for Elders to provide advice, support, and advocacy.	Director of Health & Social Services
21/02-005	Ensure the completion of annual performance appraisals are conducted as per GNWT guidelines for all employees	Chief Executive Officer





### Chairperson's Report

Ted Blondin was present to provide a written report dated February 2, 2021. Items discussed include a review of the Chairperson's events attended since the December 2020 Board meeting. Key updates include quality improvement efforts; governance of the education system; and indigenous health policy.

### Chief Executive Officer's Report

The Chief Executive Officer was present to deliver a written report dated February 2, 2021.

Specific items discussed include work required to support Covid-19 Vaccine Strategy in the NWT; ongoing Covid-19 response; progress in partnering with Tlı̨chǫ̀ Government to develop "On the Land" Mental Health Programming to support mental well-being and addictions in the region. Additionally, there was an update on Collective Bargaining.

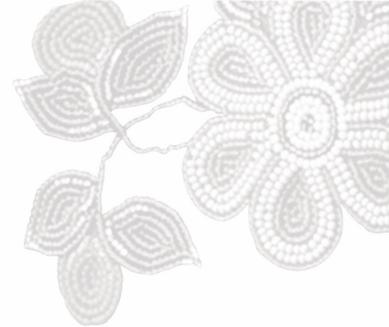
### Guest Engagement: Chief Executive Council

The Tlı̨chǫ̀ Government, Chief Executive Council was present on February 2, 2021. Items discussed included updates on recruitment and retention challenges, Covid-19 Vaccine Strategy, Chief Jimmy Bruneau School Capital Project, student attendance and performance, adult education supports, and Culture and Language Coordinator succession plans. Additionally, there was further discussion regarding opportunities for partnership, specifically related to mental health and wellness. The TCSA Board reviewed the Tlı̨chǫ̀ Government resolution to address mental health and addictions in the region.

***Be it resolved that the Tłı̨chǫ̀ Community Services Agency Board moves to work with the Tlı̨chǫ̀ Government to establish a collaborative partnership to heal the communities from the harmful effects of substance abuse and addictions. Moved by Alex Nitsiza. Seconded by Henry Gon. Motion Carried Unanimously.***

### End of Day 1 - 5:03pm





## **Call to Order - Day 2 Start at 9:00am**

The second day of the meeting was called to order at 9:00 am.

### **Quality Assurance Committee – Committee of the Whole**

The Quality Assurance & Risk Manager, Livia Kurinska-Hrdlickova, presented a written report dated February 2, 2021. The Board members reviewed the associated attachments including the TCSA Ethic Framework Training, TCSA Privacy Management and HIA Training Plan and TCSA Score Card. A summary of the Territorial Incident Reporting System was provided to the Board which included quarterly data related to falls, privacy, medication, and safety and security incidents.

### **Health and Social Services Report**

The Director of Health and Social Services, Rebecca Nash, was present to provide a written report dated February 2, 2021.

Items discussed include recruitment challenges in Child & Family Services and Community Health; ongoing COVID-19 pandemic planning and response; the updated Community Health Core Standards; the Home and Community Care Working Group action items. Additional topics include NWT Supported Living Program; and plans to implement updated standards of practice for Child & Family Services to align with the Federal Act.

### **Guest Engagement: RCMP Behchoko Detachment**

Sgt. Ryan Plutswa and INSP. Barry Laroque was present to provide an overview of the RCMP organizational structure for the Tlicho Region and to discuss potential opportunities for partnership.

Board members flagged the importance of a proactive approach and increase presence in the schools to educate students regarding drugs and alcohol, safety, and violence. Further discussion occurred regarding the potential to partner to address substance abuse and addictions in the region.

### **Education Report**

The Director of Education, Linsey Hope, was present to provide a written report dated February 2, 2021.

Items discussed include staffing challenges, attendance challenges and potential solutions under the current COVID-19 reality; a review of the most recent reading achievements;

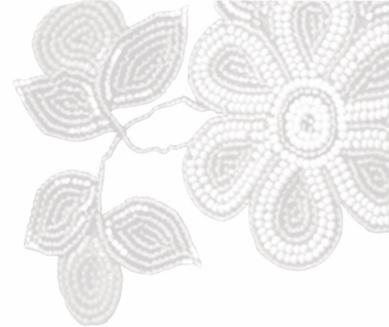


Student mental health and wellness. Additional items reviewed include All Region Write, Diploma Exams, Numeracy & Mathematics and Tlicho Language and Culture.



**End of Day 2 – 4:30pm**





## **Call to Order – Day 3 at 9:00am**

The third day of the meeting was called to order at 9:00am.

### **Finance and Corporate Services Report**

Director of Finance and Corporate Services, Rose Jiang, was present to provide a written report dated February 2, 2021. Items discussed include: a detailed review of the 3rd quarter variance report, HSS Annual Budget 21-22 and discussion of next steps for IT Infrastructure Project.

### **Board Meeting Reflections**

Significant areas of concern were not noted during the Board member reflections.

All Board Representatives identified the need to clarify the complaint process for residents and employees as they continue to receive complaints directly. Directors will review with employees the appropriate process for making a complaint.

### **Schedule of Upcoming Meetings**

The 2021-22 schedule of TCSA Board meetings was reviewed and the next regular quarterly meetings date confirmed for June 1-3 inclusive. Confirmation that community visits are suspended pending the current CoVID-19 pandemic reality. Community visits will be re-scheduled to prioritize those communities the Board has not yet visited due to COVID.

2021 is also an election year for Tlicho Government and Community Governments.

Confirmed meeting dates for the remainder of the 2021-22 fiscal year include:

- February 12, 2021
- June 1-3, 2021
- July 2021 – Tlicho Annual Gathering
- September 7-9, 2021

Meetings dates beyond that point should be decided reflecting the schedules of whoever the new Board members are.





## Board Meeting Evaluation Forms

Board members were asked to complete the meeting evaluation forms and return to Livia either in hard copy before the end of the meeting, or to send afterward (via email, or fax).

### Closing Prayer – Noella Kodzin

Noella Kodzin led the TCSA Board in a closing prayer.

### Meeting Adjourned at 12:30pm.

***Be it resolved that the Tłı̨chǫ Community Services Agency Board closes the February 2-4, 2021 meeting on February 4, 2021 at 12:30pm. Moved by: Alex Nitsiza. Seconded by: Janita Etsemba. Motion Carried Unanimously.***

\_\_\_\_\_  
Chairperson Signature

June 1, 2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Executive Officer Signature

June 1, 2021

\_\_\_\_\_  
Date