



TĦchq Community Services Agency Board Meeting
SPECIAL MEETING
Teleconference 1-866-969-8429 | Conference ID# 8395340
February 17, 2020
MINUTES

In Attendance: Ted Blondin – Chairperson
 Alex Nitsiza – Vice Chairperson and Whati Representative
 Janita Etsemba – Behchokq Representative

Executive & Staff: Shannon Barnett-Aikman, Chief Executive Officer
 Rose Jiang, Director of Corporate Services
 Sara Nash, Director of Health and Social Services

Regrets: Henry Gon – Gameti Representative
 Noella Kodzin – Wekweeti Representative

Call to Order - The meeting was called to order at 10:20am.

Declaration of Conflict of Interest

To perform good governance, TCSA Board meetings begin with a declaration of any real or perceived conflict of interest by board members. Conflict of interest declarations help ensure public confidence in the Board as they make decisions that affect strategic and financial actions of the TCSA. Conflict of interest declarations are recorded in the meeting's minutes.

The respective Northwest Territories Conflict of Interest Act states:

2. (1) *Where a member, either on his or her behalf or while acting for, by, with or through another, has any direct pecuniary interest*
- (a) in a contact or proposed contract with the municipality or board,*
 - (b) in a contract or proposed contract that is reasonably likely to be affected by a decision of the council or board, or*
 - (c) in a manner in which the council or board is concerned,*
- and is present at a meeting of the council, board, or committee of the council or board at which the contract, proposed contract or other matter is the subject of consideration, the member shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and*



(d) Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. (2) *Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclose his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.*

No conflicts of interest were declared relevant to the agenda for this meeting of February 17, 2020.

Approval of Agenda

This is a special meeting specifically to discuss progress toward completion of the 2020-21 HSS Operational Plan and to review, discuss, and approve the 2020-21 HSS Operational Budget.

Be it resolved that the Tliche Community Services Agency Board approves the agenda for February 17, 2020 as presented. Moved by Alex Nitsiza, Seconded by Janita Etsemba. Motion Carried Unanimously.

2020-21 TCSA Health and Social Services Operational Plan

TCSA staff continue to work toward the completion of the 2020-21 operational plan that is:

- grounded in the strategic priorities of the Agency's 2019-2022 Strategic Plan;
- reflects the current operating environment and appropriately connects to GNWT's current fiscal landscape; and
- aligns to the greater NWT system-wide strategic plan (currently under development by the GNWT Department of Health and Social Services).

The 2020-21 TCSA operational plan will remain in draft form pending the release of the system-wide strategic plan so that we can be sure to align our work accordingly. The CEO's of all three NWT Health Authorities have requested an extension from February 15th to March 31st for the submission of these plans given the delay in completion of the greater system-wide strategic plan.

TCSA senior management were engaged in some of the work toward that document prior to the Christmas break: the Department of Health and Social Services' Director of Planning and Research will engage with the TCSA Board during the March meeting in order to share more details around the system-wide strategic plan and to seek your input and feedback on that document. Action: TCSA board requests staff to draft a list of potential topics that they may be prepared to speak to as part of that input.

TCSA senior management looks forward to sharing at least a preliminary draft of our internal 2020-21 operational plan at the March Board meeting.



2020-21 TCSA Health and Social Services Operational Budget

The Director of Finance and Corporate Services provided a summary overview of the draft 2020-21 Operating Budget. Revenues are projected to be \$18,984,000 and planned expenditures are \$20,300,669, showing a projected deficit of \$1,316,669 (~6.9% deficit). Most significant expenses contributing to this deficit include overtime, office space rentals, and the costs of running the ambulance program. The Director of Health and Social Services and Chief Executive Officer reviewed our key cost-management strategies for 2020-21 including negotiating NIHB rates for ambulance program; aggressive overtime management; and scheduling changes supporting less need for overtime (especially in Long Term Care facility). A lens of fiscal restraint will be applied in all cases for spending requests this year.

Be it resolved that the Tlichon Community Services Agency Board approves the 2020-21 Operational Budget as presented. Moved by Janita Etsemba, Seconded by Alex Nitsiza. Motion Carried Unanimously.

Motion to Adjourn

This special meeting of the TCSA Board was adjourned February 17, 2020 at 11:05am.

Be it resolved that the TCSA Board adjourns the meeting on February 17, 2020 at 11:05am. Moved by Alex Nitsiza. Seconded by Janita Etsemba. Motion Carried Unanimously.

Chairperson Signature

March 10, 2020

Date

Chief Executive Officer Signature

March 10, 2020

Date