

Tłchq Community Services Agency Board Meeting Minutes June 1-3, 2021

In Attendance: Alex Nitsiza – Vice Chairperson and Whatì Representative
Henry Gon, Gametì Representative
Janita Etsemba – Behchokò Representative
Noella Kodzin – Wekweetì Representative

Executive and Staff: Kevin Armstrong- Chief Executive Officer
Sara Nash- Acting-Chief Executive Officer
Rebecca Nash - Director of Health and Social Services
Linsey Hope - Director of Education
Rose Jiang - Director of Corporate Services
Livia Kurinska-Hrdlickova - Quality Assurance & Risk Manager

Regrets: Ted Blondin – Chairperson

Call to Order - Day 1

The meeting was called to order at 9:15am. Acting Chairperson Alex Nitsiza welcomed everyone to the meeting.

Opening Prayer

Noella Kodzin led the TCSA Board in an opening prayer.

Occupational Health and Safety

The Chief Executive Officer reviewed the Safety Plan for the board meeting including the emergency evacuation protocols. Sara Nash reviewed the COVID-19 safety plan for the board meeting. All questions were answered and all attendees confirmed their understanding of the plan.



Declaration of Conflict of Interest

To perform good governance, TCSA Board meetings begin with a declaration of any real or perceived conflict of interest by board members. Conflict of interest declarations help ensure public confidence in the Board as they make decisions that affect strategic and financial actions of the TCSA. Conflict of interest declarations are recorded in the meeting's minutes.

The respective Northwest Territories Conflict of Interest Act states:

2. (1) *Where a member, either on his or her behalf or while acting for, by, with or through another, has any direct pecuniary interest*

(a) in a contact or proposed contract with the municipality or board,

(b) in a contract or proposed contract that is reasonably likely to be affected by a decision of the council or board, or

(c) in a manner in which the council or board is concerned,

and is present at a meeting of the council, board, or committee of the council or board at which the contract, proposed contract or other matter is the subject of consideration, the member shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and

(d) Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. (2) *Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclosed his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.*

No conflicts of interest were declared relevant to the agenda for this meeting of June 1-3, 2021.

Approval of Current Agenda

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the agenda for June 1-3, 2021. Moved by: Janita Etsemba. Seconded by: Henry Gon. Motion Carried Unanimously.



Approval of Previous Minutes

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the minutes for the February 2-4, 2021 regular quarterly board meeting. Moved by: Janita Etsemba. Seconded by: Noella Kodzin. Motion Carried: Unanimously.

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the minutes for the February 12, 2021 and March 10, 2021 special board meeting. Moved by: Janita Etsemba. Seconded by: Henry Gon. Motion Carried: Unanimously.

Business Arising from Previous Meetings

Any new actions that arise during a board meeting are tracked in the Action Log. As actions are completed, they are removed from the log.

Action items since the September 8-10, 2020 Board meeting were reviewed. Items added to the log from this meeting include:

21/06-001	Improve the Action Log Template, including the progress tracker	Chief Executive Officer
21/06-002	Request an update from Aurora College – Andy Bevan regarding the current status of the Polytechnic University. Request attendance to an upcoming board meeting.	Director of Education
21/06-003	Request an update from Tlı̨chǫ Government regarding potential Mental Health & Wellness programming.	Chief Executive Officer

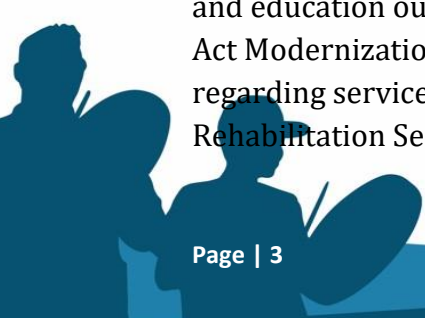
Chairperson's Report

The Chief Executive Officer provided a written report on behalf of the Chairperson dated June 1, 2021. Items discussed include a review of the Chairperson's events attended since the February 2021 Board meeting. Key updates include quality improvement efforts for Health & Social Services and governance of the education system.

Chief Executive Officer's Report

The Chief Executive Officer was present to deliver a written report dated June 1, 2021.

Specific items discussed included the TCSA restructuring, specifically, a review of health and education outcomes, resource allocation and current operational structure; Education Act Modernization, JK-12 Curriculum Renewal, and CJBS Capital Project; and a discussion regarding service agreements including, Child & Family Services, Physician Services, and Rehabilitation Services.





Quality Assurance Committee – Committee of the Whole

The new Quality Assurance & Risk Manager, Livia Kurinska-Hrdlickova, presented a written report dated June 1, 2021. The Board members reviewed the associated attachments including the TCSA RL6 Incident Reports, TCSA Privacy Management, and TCSA Quality Score Card.

A review of the TCSA Home Boarding Policy and supportive documentation was completed.

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the 2nd and 3rd reading of the Home Boarding Policy. Moved by: Noella Kodzin. Seconded by: Henry Gon. Motion Carried Unanimously.

End of Day 1 – 2:50pm



Call to Order - Day 2 Start at 9:00am

The second day of the meeting was called to order at 9:10 am.

Health and Social Services Report

The Director of Health and Social Services, Sara Nash, was present to provide a written report dated June 1, 2021.

Items discussed include: recruitment challenges in all program areas and potential solutions, especially with Community Health Nurses and Community Social Workers positions; ongoing CoVID-19 pandemic planning and response; the regional Covid immunization program and vaccine hesitancy approach with Tl̥ich̥o Government; Additional topics include Home and Continuing Care Review, Mental Health & Wellness, and Medical Social Work.

Significant discussion points include how best to support communication around the incoming COVID-19 vaccine – need to ensure “source of truth” information gets to our community members in ways that are plain speak, accessible, and culturally appropriate.

Education Report

The Director of Education, Linsey Hope, was present to provide a written report dated June 1, 2021.

Items discussed include: staffing recruitment and retention challenges, student progress and outcomes, and COVID-19 School response for 2021-22; a review of the Mezi School Annual Review, Jordan’s Principal Funding, and individual school reports was provided.

An in-depth review and discussion of the Education Accountability Framework 2021-22 was provided to the Board.

Be it resolved that the Tl̥ich̥o Community Services Agency Board approves the 2021-22 Education Accountability Framework. Moved by: Henry Gon. Seconded by: Janita Etsema. Motion Carried Unanimously.

End of Day 2 – 3:30pm





Call to Order – Day 3 at 9:15am

The third day of the meeting was called to order at 9:15am.



Finance and Corporate Services Report

Director of Finance and Corporate Services, Rose Jiang, was present to provide a written report dated June 1, 2021. Items discussed include: a detailed review of the TCSA 2020-21 Audited Financial Statements with a guest presenter from Yellowknife Accounting; a review of TCSA's Finance and Corporate Services quality improvement initiatives including: corporate visa management, variance reporting process, IT Infrastructure, cellular phone upgrades, and standardized photocopier systems. A review of the current employee housing situation was discussed.

Schedule of Upcoming Meetings

The 2020-21 schedules of TCSA Board meetings was reviewed and the next regular quarterly meeting date confirmed for September 7-9 inclusive.

2021 is also an election year for Tłı̨chǫ̀ Government and Community Governments.

Confirmed meeting dates for the remainder of the 2020-21 fiscal year and into 2021-22 should be decided at the next meeting, reflecting the schedules of the newly appointed Board members.

Board Meeting Evaluation Forms

Board members were asked to complete the meeting evaluation forms and return to Livia either in hard copy before the end of the meeting, or to send afterward (via email, or fax).

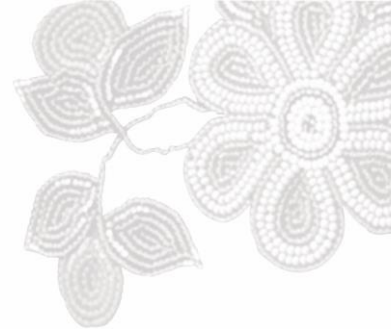
Closing Prayer – Noella Kodzin

Noella Kodzin led the TCSA Board in a closing prayer.

Meeting Adjourned at 1:30pm.

Be it resolved that the Tłı̨chǫ̀ Community Services Agency Board closes the June 1-3, 2021 meeting on June 3, 2021 at 1:30pm. Moved by: Janita Etsemba. Seconded by: Henry Gon. Motion Carried Unanimously.





Chairperson Signature

December 1, 2021

Date

Chief Executive Officer Signature

December 1, 2022

Date

