



Tłchq Community Services Agency Board Meeting Minutes June 24-25, 2020

In Attendance: Ted Blondin – Chairperson
Alex Nitsiza – Vice Chairperson and Whatì Representative
Henry Gon – Gametì Representative
Noella Kodzin – Wekweetì Representative

Executive and Staff: Shannon Barnett-Aikman, Chief Executive Officer
Linsey Hope, Director of Education
Rose Jiang, Director of Corporate Services
Sara Nash, Director of Health and Social Services
Livia Kurinska-Hrdlickova, Quality Assurance & Risk Manager

Regrets: Janita Etsemba – Behchokò Representative

Call to Order - Day 1

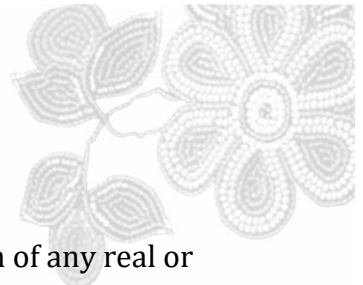
The meeting was called to order at 9:15am. Chairperson Ted Blondin welcomed everyone to the meeting.

Opening Prayer

Noella Kodzin led the TCSA Board in an opening prayer.

Approval of Current Agenda

Be it resolved that the Tłchq Community Services Agency Board approves the agenda for June 24-25, 2020 as presented. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.



Declaration of Conflict of Interest

To perform good governance, TCSA Board meetings begin with a declaration of any real or perceived conflict of interest by board members. Conflict of interest declarations help ensure public confidence in the Board as they make decisions that affect strategic and financial actions of the TCSA. Conflict of interest declarations are recorded in the meeting's minutes.

The respective Northwest Territories Conflict of Interest Act states:

2. (1) *Where a member, either on his or her behalf or while acting for, by, with or through another, has any direct pecuniary interest*

(a) in a contract or proposed contract with the municipality or board,

(b) in a contract or proposed contract that is reasonably likely to be affected by a decision of the council or board, or

(c) in a manner in which the council or board is concerned,

and is present at a meeting of the council, board, or committee of the council or board at which the contract, proposed contract or other matter is the subject of consideration, the member shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and

(d) Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. (2) *Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclose his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.*

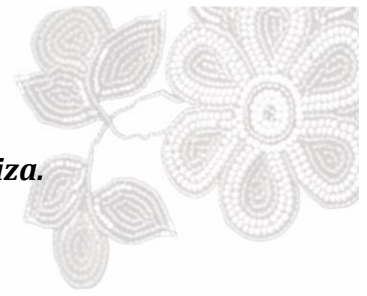
No conflicts of interest were declared relevant to the agenda for this meeting of June 24-25, 2020, 2019.

Approval of Previous Minutes

Be it resolved that the Tłı̄ch̄o Community Services Agency Board approves the minutes for the March 10-12, 2020 regular quarterly board meeting as well as for the special board meetings dated March 16, 2020; March 25, 2020; April 15, 2020; April 30, 2020;



*and May 15, 2020. Moved by Noella Kodzin. Seconded by Alex Nitsiza.
Motion Carried Unanimously.*



Business Arising from Previous Meetings

Action items since the last TCSA Board meeting, March 10-12, 2020, were reviewed. Any new actions that arise during a board meeting are tracked in the Action Log. As actions are completed, they are removed from the log.

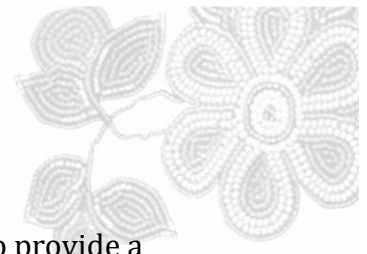
Items added to the log from this meeting include:

20/06-001	Contract Northways Consulting (Allen Twizzel) to complete the 2019-20 CEO Performance Appraisal.	Chief Executive Officer
20/06-002	Draft a letter from TCSA Chairperson to TG (and subsidiaries) regarding critical nature of staff housing needs and impacts on recruitment. Include a letter to TG re: bilateral meetings with GNWT, cc: MLA. Include a letter to GNWT Ministers of HSS and ECE, cc: MLA. Target to have these letters sent before July 1st, 2020.	Chief Executive Officer
20/06-003	Ensure school maintenance items are fully represented for summer work period, including the Gameti boat rack repairs. If GNWT-INF is not able to get into the communities for maintenance and repairs, advocate for community government to be contracted to perform the work.	Director of Education
20/06-004	Contract a consultant to determine opportunities for an on-the-land healing and wellness program.	Chief Executive Officer

Chairperson’s Report

Ted Blondin was present to provide a written report dated June 24, 2020. Items discussed include a review of the Chairperson's events attended since the March 2020 Board meeting. These include NTHSSA Leadership Council meetings and Education Leaders' meetings. Specific attention was given to discussion regarding IT infrastructure and support insofar as it impacts our operations throughout COVID-19 and beyond.





Chief Executive Officer's Report

The Chief Executive Officer, Shannon Barnett-Aikman, was present to provide a written report dated June 24, 2020. Specific items discussed include COVID-19 Pandemic Health Response; IT Upgrades; progress toward completion of the CEO Performance Objectives for 2019-20; and the TCSA Branding templates as part of the overall Communications Plan.

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the new TCSA Branding as presented for all materials including the letterhead, business reports, slide decks, pop-up banners, forms, brochures, and business cards. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

(Note: the Chairperson's business cards are to include the CEO's contact information on the back of his specific business cards.)

Quality Assurance & Risk Management Report

The new Quality Assurance & Risk Manager, Livia Kurinska-Hrdlickova, was introduced to the TCSA Board and presented a written report dated June 24, 2020. Items discussed include accreditation update, ethics framework training, quality improvement planning and actions to date, Risk Management framework, Privacy and Security framework, an overview of the most recent risk reporting available through the RL6 database, and how the COVID-19 response is taking into account the needs of our elders both inside the long term care facility and those who still live at home.

Education Report

The Director of Education, Linsey Hope, was present to provide a written report dated June 24, 2020. Items discussed include: School Improvement Plans for 2020-21; Jordan's Principle funding supports (for school-based mental health and wellness staff, classroom support assistants for students with complex needs, and reading and literacy initiatives); attendance data for 2019-20 school year, Year-End learning achievement data indicators (oral language and literacy rates in early elementary years, reading levels for grades 1-9 students, numeracy assessments); On-the-Land camps, school-based therapeutic services (SLP and OT); Interagency Career Updates; and School reports.

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the new TCSA Appeals Committee Terms of Reference as presented. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.



Be it resolved that the Tłı̨chǫ Community Services Agency makes a motion to go in camera at 11:41am to review the specifics of the re-opening of schools for the 2020-21 school year under the COVID-19 restrictions, in compliance with the Office and the Chief Operating Officer of the NWT's requirements. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

Be it resolved that the Tłı̨chǫ Community Services Agency makes a motion to go out of camera at 11:56am. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

Guest Engagement – Minister Diane Thom, Minister of Health and Social Services

Minister of Health and Social Services, Diane Thom, and Deputy Minister of Health and Social Services, Bruce Cooper, were present to engage with TCSA Board members regarding the following topics:

- Infrastructure (including Information and Health Technology Infrastructure and Physical Space - both office and program delivery space);
- Capital planning for integrated services delivery (including the opportunity for interdepartmental capital planning with ECE per ongoing bilateral discussions with the Tłı̨chǫ Government for a new school in Behchokò);
- Recruitment and retention challenges for Health and Social Services staff in the Tłı̨chǫ region;
- The need for increased healing and wellness programs in the Tłı̨chǫ region;
- Training and development needs to support appropriate recruitment and retention efforts (especially in the areas of Personal Support Workers, Mental Health Workers, Family Preservation Workers, and Community Health Representatives).

Minister Thom expressed interest in visiting the Tłı̨chǫ communities in the near future. The TCSA Board welcomed her to do so at her convenience and will keep her apprised, through the CEO and Deputy Minister of events / opportunities to do so.

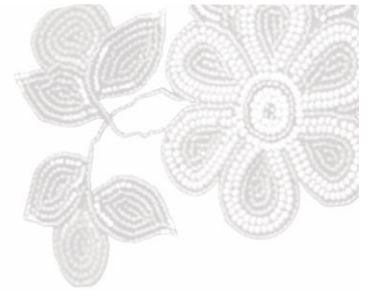
End of Day 1

Day 1 adjourned at 2:20pm.





Call to Order - Day 2



The meeting was called to order at 9:07am.

Health and Social Services Report

The Director of Health and Social Services, Sara Nash, was present to provide a written report dated June 25, 2020. Items discussed include: recruitment challenges with nursing support positions; infection prevention and control training related to COVID, Preparation and planning for ongoing COVID response, alcohol-related after-hours incidents, and data directing programming / data-informed and evidence-based decisions.

Guest Engagement with Associate Deputy Minister of Aurora College Transformation and President of Aurora College, Mr. Andy Bevan

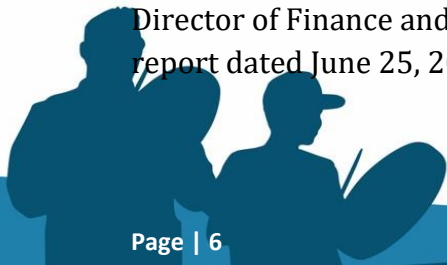
The Associate Deputy Minister of Aurora College Transformation and President of Aurora College, Andy Bevan, was present to engage with TCSA Board members regarding the following topics:

- The move toward a polytechnic university;
- The impact of NWT labor market trends on immediate and future college programming decisions; the impacts of COVID-19 on Aurora College programs and services,
- Dual credit programs with high school students; and
- The adult learning program needs specific to the Tłı̨chǫ region (including support assistants - education, literacy, financial, and computer skills for those who are underemployed and/or those who are currently in entry-level positions; personal support worker program; mental health and wellness workers; and family preservation workers)

Fortune Minerals, the Tłı̨chǫ All-Season Road, and other industry-specific and labor market drivers were also included in the discussion. Mr. Bevan expressed commitment to working with Tłı̨chǫ Government, various GNWT departments, and other partners to inform the college's program roster in the coming years, especially as they move forward with transformation toward a polytechnic university.

Finance and Corporate Services Report

Director of Finance and Corporate Services, Rose Jiang, was present to provide a written report dated June 25, 2020. Items discussed include: 2020-2021 education operating





budget; accumulated vs annual surplus in education funds; quality improvement efforts under finance and corporate services; staff housing; and infrastructure needs.

Be it resolved that the Tłı̨chǫ Community Services Agency Board approves the 2020-2021 education operating budget as presented. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.

Schedule of Upcoming Meetings

The 2020-21 schedule of TCSA Board meetings was reviewed and confirmed. Of particular note was the fact the location of community visits will remain fluid pending travel and gathering restrictions due to COVID. Community visits will be re-scheduled to prioritize those communities the Board has not yet visited due to COVID.

Confirmed meeting dates for the 2020-21 fiscal year include:

- August 11-12, 2020 (Tłı̨chǫ Annual Gathering - virtual presentation from TCSA)
- September 8-10, 2020
- November 17-19, 2020
- February 2-4, 2021

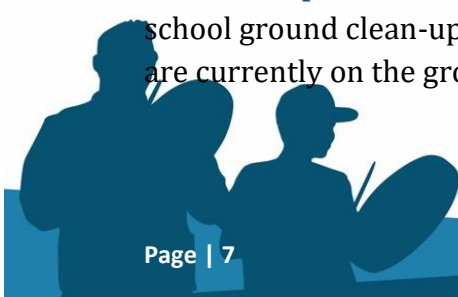
June 1-3, 2021 is *tentatively confirmed*, dependent upon further review at the September 2020 board meeting.

Board Meeting Reflections

Chairperson: Annual orientation for August 2020 - virtual orientation in accordance with GNWT Human Resource requirements under the OCPHO requirements. There will be smaller blended learning environments on-site in the school, but the bulk of the orientation will be completed virtually. Director of Education will send invitations to the Board members for a specific day in August that will be hosted at the schools. Also discussed: student attendance and how that will be recorded for next year as well as in general.

Whati Representative: Report to the community government was completed June 15th. A few staff from TCSA were present including the new CYCC and CCP to introduce themselves to the community council. Staff housing need was a significant area of discussion. Additional discussions regarding the return to school plans for September - especially the on-the-land family camps.

Gameti Representative: Staff housing shortages are concerning. How do we proceed with school ground clean-ups? Can we contract for people to repair the boat racks, etc. (boats are currently on the ground as the racks are broken).





Welwēeti Representative: A question was raised regarding the staffing details for Alexis Cowmaker School for upcoming school year, concerns regarding the school secretary's health were also noted.

Board Meeting Evaluation Forms

Board members are asked to complete the meeting evaluation forms and return to Livia or Shannon via mail, email, or fax.

Closing Prayer - Ted Blondin

Ted Blondin led the TCSA Board in a closing prayer.

Meeting Adjourned at 2:15pm.

Be it resolved that the Tłı̨chǫ Community Services Agency Board closes the June 24-25, 2020 meeting on June 25, 2020 at 2:15pm. Moved by: Alex Nitsiza. Seconded by: Henry Gon. Motion Carried Unanimously.



Chairperson Signature

September 8, 2020

Date



Chief Executive Officer Signature

September 8, 2020

Date

