

Tłchq Community Services Agency

Board Meeting Minutes

October 10, 2023-October 12, 2023

In Attendance:

Ted Blondin – Chairperson
Alex Nitsiza – Acting/Chairperson and Whatì Representative
Irene Mantla, Gametì Representative
Rosa Mantla – Behchokò Representative
Marie Adele Football – Wekweetì Representative

Executive and Staff:

Kevin Armstrong- Chief Executive Officer
Linsey Hope - Director of Education
Rose Jiang - Director of Corporate Services
Sara Nash- Executive Director, Operations & Program Integration

Regrets:

Call to Order - Day 1

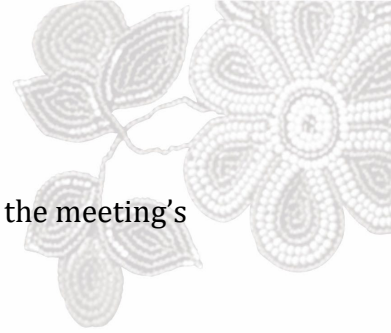
The meeting was called to order at 9:00am. Chairperson welcomed everyone to the meeting. Opening prayer provided by Rosa Mantla.

Occupational Health and Safety

The Chief Executive Officer reviewed the Safety Plan for the board meeting including the emergency evacuation protocols. All questions were answered, and all attendees confirmed their understanding of the plan.

Declaration of Conflict of Interest

To perform good governance, TCSA Board meetings begin with a declaration of any real or perceived conflict of interest by board members. Conflict of interest declarations help ensure public confidence in the Board as they make decisions that affect strategic and



financial actions of the TCSA. Conflict of interest declarations are recorded in the meeting's minutes.

The respective Northwest Territories Conflict of Interest Act states:

2. (1) *Where a member, either on his or her behalf or while acting for, by, with or through another, has any direct pecuniary interest*

(a) in a contact or proposed contract with the municipality or board,

(b) in a contract or proposed contract that is reasonably likely to be affected by a decision of the council or board, or

(c) in a manner in which the council or board is concerned,

and is present at a meeting of the council, board, or committee of the council or board at which the contract, proposed contract or other matter is the subject of consideration, the member shall, as soon as practicable after the commencement of the meeting, disclosed his or her interest and the extent and nature of the interest, and

(d) Shall not take part in the consideration or discussion of, or vote on any such question with respect to, the contract, proposed contract, or other matter, or attempt in any way whether before, during or after the meeting to influence the voting on any such question.

2. (2) *Where the interest of a member has not been disclosed as required by subsection (1) by reason of his or her absence from the meeting referred to in subsection (1) or by reason of the interest having been acquired or having come to his or her knowledge after the meeting, the member shall disclosed his or her interest and otherwise comply with subsection (1) at the first meeting of the council, board or committee that he or she subsequently attends.*

No conflicts of interest were declared relevant to the agenda for this meeting of October 10, 2023 to October 12, 2023.

Approval of Current Agenda

Be it resolved that the Tłı̄chų Community Services Agency Board amends and approves the agenda for October 10, 2023 to October 12, 2023. Motioned by: Alex Nitsiza. Seconded by: Irene Mantla. Motion Carried Unanimously.

Approval of Previous Minutes

Be it resolved that the Tłı̄chų Community Services Agency Board approves the minutes for the regular board meeting held on June 22, 2023 to June 28, 2023. Motioned by: Alex Nitsiza. Seconded by: Marie Adele Football. Motion Carried Unanimously.



Business Arising from Previous Meetings

Any new actions that arise during a board meeting are tracked in the Action Log. As actions are completed, they are removed from the log.

Action items since the June 22, 2023 Board Meeting were reviewed.

The were no new action items added to the log during this meeting.

Chairperson's Report

The Chief Executive Officer provided a written report on behalf of the Chairperson dated October 2023. Items discussed include a review of the Chairperson's events attended since the June 2023 Board meeting including Education Leaders with Minister of Education, TCSA Board meetings, and NTHSSA Leadership Council meetings. Key updates include quality improvement efforts for Health & Social Services such as Accreditation Canada and governance of the Education System.

Chief Executive Officer's Report

The Chief Executive Officer was present to deliver a written report dated October 2023. Specific items discussed included the following:

Education Act Modernization

TCSA and Tlı̨chǫ Government are working together on one consultative process for the region.

- ***The GNWT and Tłı̨chǫ Government commit to a collaborative drafting process for the Education Act modernization, similar to the Intergovernmental Council legislative development protocol process.***
- ***The GNWT and Tłı̨chǫ Government commit to have further discussion on legislative drafting at the Modern Treaty and Self-Government Partners forum.***

Education Act Bill 81 has passed in the final sitting of the Legislative Assembly all language related to bussing was removed from the Legislation.

One change in the legislation is that the Minister will have powers to establish an oversight committee. The terms of reference for this will be developed with education bodies.

No timeline has been given for phase two of the Education Act Moderation.



CJBS Rebuild

The Tłı̨chǫ Government and the GNWT made the following commitment:

“The GNWT and Tłı̨chǫ Government commit to work together to explore funding options and lobby the federal government to secure funds, for a new build of the Chief Jimmy Bureau School in Behchokò”.

The Tłı̨chǫ Government and the Tłı̨chǫ Community Service Senior Staff met with the Assistant Deputy Minister, Corporate Services, and team to discuss the Chief Jimmy Bureau School Rebuild.

The TG/TCSA and GNWT working group agreed to the Terms of Reference and discussed next steps and moving forward in looking for funds. At this point, the Tłı̨chǫ Government needs to provide a vision for the new school so that steps can be made to look for funds to build the school.

Tłı̨chǫ Government has notified the GNWT of its intention of moving forward with a super school. They have requested financial information so a working group can be established to look at possible funding sources

Tłı̨chǫ Government has engaged the community with survey regarding the new school. The survey was reviewed with the board.

The board identified the need to maintain the current school and to ensure the new school meets the needs of the community.

On May 26, 2023, the working group met to discuss next steps. Nearing completion of EMES & CJBS current and future state documents. The goal is to give infrastructure all the information required to move this project to the next phase before the end of this school year.

Timeline:

- TG will continue with Engagement Activities over the summer 2023.
- Program Draft in late September 2023 for Board Review.
- Updated Draft Program Late-November 2023 / with cost estimate
- Site investigation summer 2024
- Consultant (for concept design) requires approved program and secured site.



Mental Health & Addictions Update

The TCSA Board had a meeting with CEC on February 2, 2021. A motion was passed to work together on Mental Health and addictions.

In March of 2021 the Tlicho Assembly held a workshop to discuss mental health and addictions. At the end of the workshop, it decided to develop a community based mental health & addictions strategy. Twelve action items were identified as first steps. Tlicho Government Assembly Members proposed a funding commitment of 15 million dollars or 3 million a year for the next 5 years. The Tlicho Assembly later affirmed its decision on April 22nd, 2021 when it passed “Tlicho Loan Reimbursement Law.”

Since April, two Tlicho Government staff and one TCSA staff have been working on the twelve action items. Limited progress has been made due to Covid restrictions & Tlicho Government elections. An additional TCSA employee has been assigned to work on the initiative as of November 29, 2021.

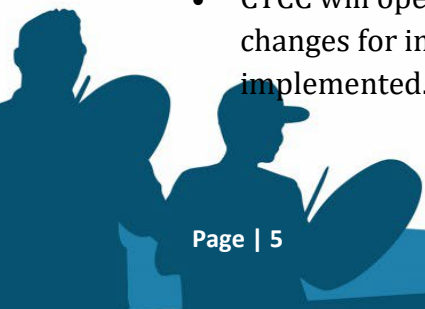
The TCSA is assisting the Tlicho Government with organizing the Poundmakers Treatment program in Behchoko and Whati. The Behchoko program has received almost 30 applications.

The long-term goal is to have a fully integrated program with Tlicho Government. We are nearing the end of the strategic planning process and will now have to determine how to operationalize the strategy.

Tlicho Government is now taking steps to establish a new structure that will merge the staff teams of the Healing Path and Department of Community Programs (DCP), and work towards strengthening the connection with Tlicho Community Services Agency (TCSA). This new structure recognizes the many interconnections between the Healing Path, DCP and TCSA. A new director has been assigned to the Tlicho Healing Path.

CYCC & Peer Support Program Update

- CYCC will operate under the existing model during the 2022-2023 school years, with changes for improved job descriptions and modified reporting relationships implemented.





A third-party consultant will undertake a detailed program evaluation and the results will inform recommendations for a new model.

ECE and HSS will work collaboratively with education bodies and health authorities over the current fiscal year toward an alternative model.

- Program Re-design 60% of funds will flow to Education and 40% will flow to Health Authorities. The Edu system will be responsible for school-based counselling HSS is responsible for therapeutic and system navigation.
- TCSA is unique as it is an integrated model, our intention is to still provide services in schools and have CYC's, School Councillors, Peer Support Workers and Elders in school will work together to support Youth wellness in the region.

TCSA/Tlicho Government Meeting Discussion

The TCSA and Tlicho Government will meet on November 10, 2023. The following items were proposed to the Board for the Agenda:

1. Intergovernmental Services Agreement
2. Tlicho Healing Path
3. CJBS New School Project
4. TCSA Education – Attendance / Student Achievement
5. Staff Housing

Education Report

The Director of Education, Linsey Hope, provided a written report dated October 2023.

Items discussed include staffing recruitment and retention planning, staff training and orientation, support specialists, and a review of strategic and operational goals for 2023-34. Additional items such as the Annual Regional Orientation for 2023, BC Curriculum, Indigenized Teacher and Learning, and Speech Language and Occupational Therapy were reviewed. An overview of demographics and student achievement data was provided including attendance, writing levels, and mathematical levels.

The following policies were presented for consideration:

- Cultural Assets
- School Surveillance
- Chaperone Policy
- School Year Policy





Guest Presentation-Education, Culture, and Employment

A presentation was provided to the Board by Charles Tolley, Manager, Capital Planning on new Behchoko School. An introduction to the project teams, funding, and current and future state of education, and engagements sessions were discussed.

End of Day 1 - 4:00pm

Call to Order - Day 2 Start at 9:00am

The second day of the meeting was called to order at 9:00 am.

Health and Social Services Report

The Health and Social Services report dated October 2023 was delivered.

Items discussed include recruitment challenges in all program areas and potential solutions, especially with healthcare provider positions such as community health nurses, nurse practitioners, EMRs as well as CSSWs; recruitment and retention initiatives including Family and Friend Travel Program, Labor Market Supplement, Expansion of Skill Mix, and Licensing Fees; a detail review of HSS core programs including, NWT Syphilis Outbreak, Dental Services, Accreditation, and Physician Services. A review of the new Workplace Violence Prevention program was shared with the Board.

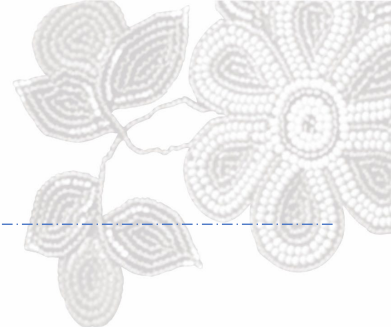
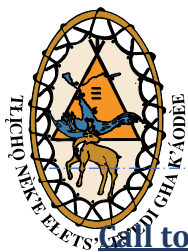
Quality Assurance Committee - Committee of the Whole

Sara Nash presented a written report dated October 2023. The Board members reviewed the associated attachments including the TCSA RL6 Patient Safety Incidents and proposed recommendations. A review of the TCSA Quality Improvement and Patient Safety Framework, along with the TCSA Risk Management Framework was shared with the Board.

Healthcare Excellence Canada-Governance for Quality and Patient Safety Training

The Effective Governance for Quality and Patient Safety course is being redeveloped to reflect the latest evidence and lived expertise. HEC is working with in-house and external subject matter experts to develop eight eLearning modules that are approximately 20-40 minutes. The TCSA Board participated in Learning Module 4-Quality and Safety Culture.

End of Day 2 - 12:00pm



Call to Order - Day 3 Start at 9:00am

Finance and Corporate Services Report

Director of Finance and Corporate Services, Rose Jiang, was present to provide a written report dated October 2023. Items discussed include a review of TCSA's Finance and Corporate Services quality improvement initiatives including corporate visa management, HSS Employee Compensation and Benefits Tracking Sheet, cellular and landline phone upgrades, upgrades to school intercom system, upgrades to security alarm systems, and employee housing.

TCSA Audited Financial Statements 2022-23

The Finance Division has recently completed the annual audit for our Education Division for the 2022-2023 school year (covering the period of July 2022-June 2023). A drafted version of the audited financial statements for the 2022-2023 school year was reviewed with the Board's for approval before submitting to the Department of the ECE and the ECE Minister's Office.

Expenditures of \$27,593,436 exceeded Revenues of \$26,820,922 which means a deficit of \$772,514.

Be it resolved that the TĪchŭ Community Services Agency Board approves the 2022-23 Audited Financial Statements for Education as presented. Moved by: Alex Nitsiza. Seconded by: Irene Mantla. Motion Carried Unanimously.

Board Meeting Evaluation

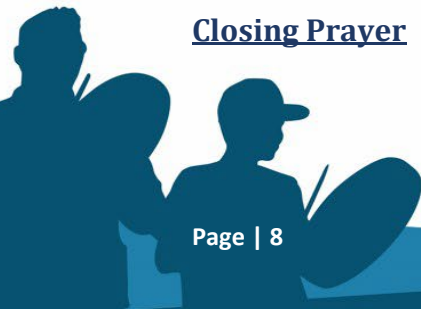
The Board completed the TCSA Annual Board, Member, and Chairperson Evaluations.

Board members were asked to complete the meeting evaluation forms and return to Sara either in hard copy before the end of the meeting, or to send afterward (via email, or fax).

Schedule of Upcoming Meetings

The 2023-24 schedules of TCSA Board meetings were reviewed and the next regular quarterly meeting date is tentatively scheduled for December 12-14, 2023.

Closing Prayer





Beit resolved that the Tłı̨chǫ Community Services Agency Board closes the October 10-2023 at 4:00pm.

Chairperson Signature

March 8, 2023

Date

Chief Executive Officer Signature

March 8, 2023

Date

